

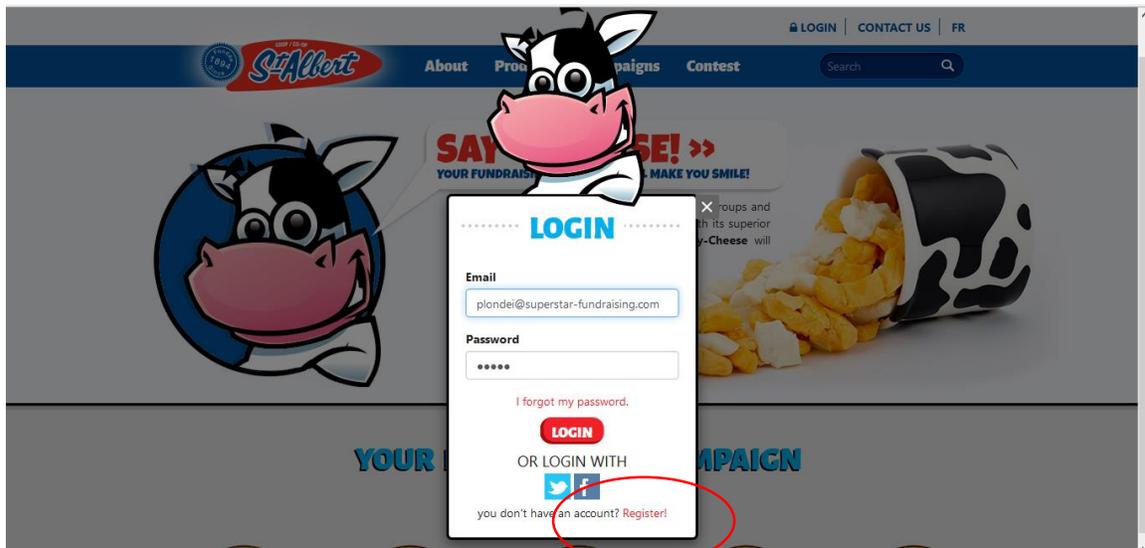
MY FIRST STEPS WITH SAY « CHEESE »

CREATE YOUR ACCOUNT



To start a fundraising campaign, you first need to create your account so your information can be validated.

To proceed, click on « **START A CAMPAIGN** » or « **LOGIN** ».



If you are already registered, enter your email address and password, then press **LOGIN**. Otherwise, click on the "**Register**" link at the bottom of the text box.

Complete all fields in the form and click "**CREATE MY ACCOUNT**".

Be original and create your page on the [Say-Cheese.ca](#) portal. In addition to creating a custom page campaign to present your cause, you can print purchase orders at your image, and receive orders online via the web or through a mobile device such as a smartphone or tablet!

- 1- CREATE YOUR PAGE!**
Through this web portal, you can create a custom page with an integrated order management online to start a campaign to raise funds for a school, sports team, association or body module. In this way, you are able to keep a history of campaigns that you make year after year.
- 2- MAKE YOUR SALES!**
Once your page is created, you can download your sales forms and then send your staff and volunteers to proceed to take orders from their families, friends, colleagues, neighbors, business relationships, etc.

People can also buy products directly on your group page and make payment online. Orders are automatically added to your data.
- 3- ORDER AND PAY!**
Once the campaign is over, the person responsible for the group enters the final sales data in the form of your account and proceed with the order and payment *.

Files are also made available to facilitate the process of data entry of sales.

* Note that a minimum order of 100 units is required in order to proceed.
- 4- RECEIVE ET DISTRIBUTE!**
A few days after completing your order, the cheeses are delivered directly to the address of your choice and are ready to be distributed.
- 5- SMILE!**
Once everything is completed, we ask you to take a picture of you with your best smile to share your success story with us!

Your informations

First Name *

Last Name *

Title

Telephone *

City *

Province *
Ontario

Email *

Password *

Repeat password *

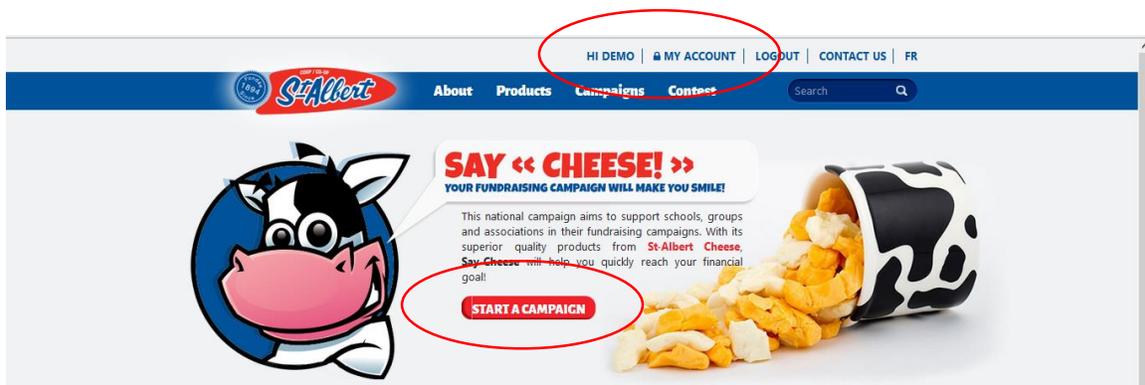
Required fields

[CREATE MY ACCOUNT](#) OR LOGIN WITH [TW](#) [FB](#)

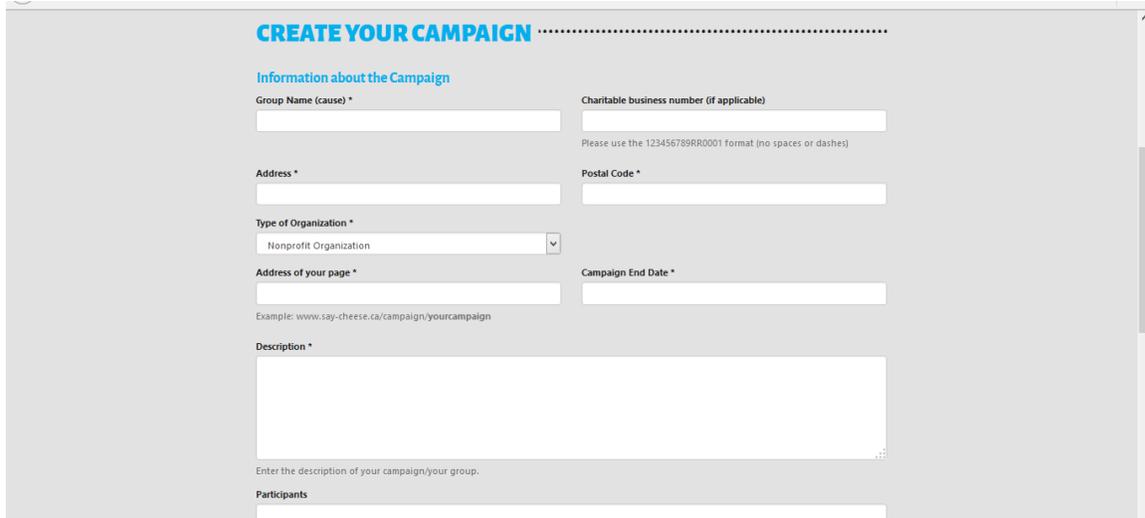
You will then receive an email to confirm your account. You're now ready to start your first campaign!

CREATE A CAMPAIGN

When you are logged into your account, you can create fundraising campaigns by clicking on "**START A CAMPAIGN**" or "**MY ACCOUNT**".



Fill all fields on the form and add your logo and photos to create your campaign. When you're done, your campaign will be under verification by one of our representatives, who might contact you to confirm your information. You will receive an email when your campaign is approved.



CREATE YOUR CAMPAIGN

Information about the Campaign

Group Name (cause) *

Charitable business number (if applicable)
Please use the 123456789R0001 format (no spaces or dashes)

Address *

Postal Code *

Type of Organization *
Nonprofit Organization

Address of your page *
Example: www.say-cheese.ca/campaign/yourcampaign

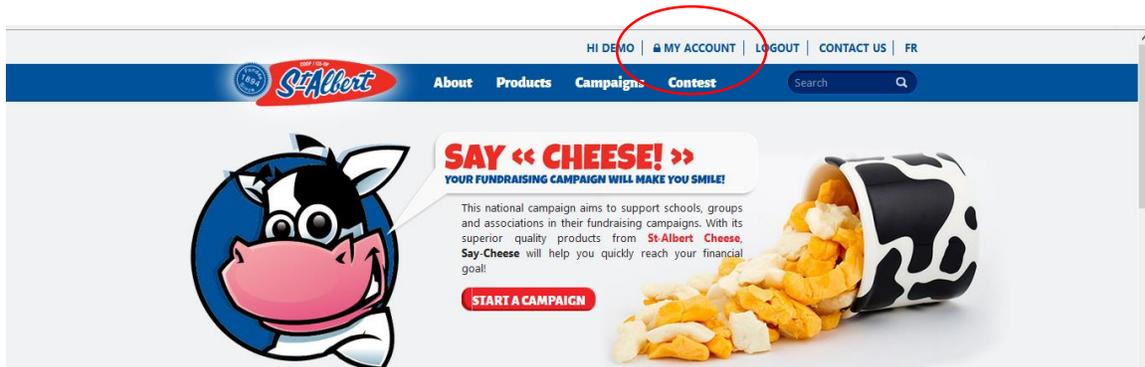
Campaign End Date *

Description *
Enter the description of your campaign/your group.

Participants

SEE MY CAMPAIGNS, MODIFY MY INFORMATIONS AND PRINT MY FORMS

All your account and campaigns information can be viewed under the "**MY ACCOUNT**" tab (when logged in).



1- The first section shows your personal information.

MY ACCOUNT

1 **My personal information**
Demo Dites-Say-Cheese
plondei@superstar-fundraising.com
Quebec, Gatineau
[Modify my information](#)

2 **My products**
[See my products](#)

3 **My Campaigns**
[Start a Campaign](#)

DEMO [Manage my orders](#) | [Order](#) | [Modify](#)

DEMO [Manage my orders](#) | [Order](#) | [Modify](#)

2- The second section allows you to view the list of available products. This page gives you the product retail prices, the amount you pay for each product and the profit per unit for each product.

Cheddar

Curds 400g
Daily Fresh. A smooth and slightly elastic texture that makes that delightful squeaky sound when fresh. Soft creamy flavor.
Price sold : \$ 8,75
Cost price : \$ 6,00
Profit per sale : \$ 2,75
[DÉTAILS](#)

Curds color 400g
Daily Fresh. A smooth and slightly elastic texture that makes that delightful squeaky sound when fresh. Soft creamy flavor.
Price sold : \$ 8,75
Cost price : \$ 6,00
Profit per sale : \$ 2,75
[DÉTAILS](#)

Cheddar Mild white 300g
A smooth and slightly elastic texture that can vary depending on age of the cheese. This cheddar has a soft creamy flavor.
Price sold : \$ 7,50
Cost price : \$ 4,75
Profit per sale : \$ 2,75
[DÉTAILS](#)

Cheddar Mild white 300g
A smooth and slightly elastic texture that can vary depending on age of the cheese. This cheddar has a soft creamy flavor.
Price sold : \$ 7,50
Cost price : \$ 4,75
Profit per sale : \$ 2,75
[DÉTAILS](#)

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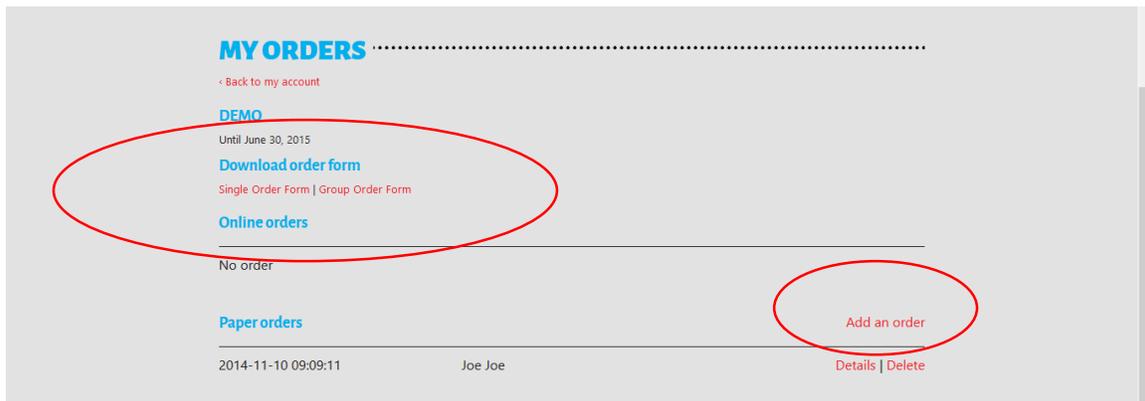
Cheddar Mild white 300g
A smooth and slightly elastic texture that can vary depending on age of the cheese. This cheddar has a soft creamy flavor.
Price sold : \$ 7,50
Cost price : \$ 4,75
Profit per sale : \$ 2,75
[DÉTAILS](#)

The third section allows you to create campaigns, check your campaigns and view and print your sales forms. Click the campaign name or click "**Manage my orders**" to access a campaign.



PRINT MY FORMS

When you are viewing your campaign page, you can **download your order forms** and print them.



ADD AN ORDER

When your salespersons bring back their sales forms, press "**Add an order**". You can enter your data in a number of different ways, by vendor, by sheet or even enter the total order all at once. Your data will be calculated automatically whenever you **save** an order.

ADD AN ORDER

Please enter your order. You can enter a single order by salesperson by entering the command or enter an order for each client. Please make sure to retain your sales forms to deliver products to customers after delivery.

Salesperson *

Customer information

First Name *

Last Name *

Telephone *

Email

Comment

DEMO



Insérez ici une description de votre groupe, de votre cause. Qui êtes-vous? Pourquoi amassez-vous des sous?

Parlez-nous de vous!

When you add an order, it is added to your campaign account. You can view orders made online and the orders you have entered manually (paper). By clicking on "**Details**" you can see each order and print them.

MY ORDERS

[Back to my account](#)

DEMO

Until June 30, 2015

[Download order form](#)

[Single Order Form](#) | [Group Order Form](#)

Online orders

No order

Paper orders

[Add an order](#)

2014-11-10 09:09:11

Joe Joe

[Details](#) | [Delete](#)

SEND MY FINAL ORDER

When you're ready to send your final order to St. Albert Cheese (minimum 100 units), click on "**Final Order**" and fill out the form. When your order has been paid and sent to St. Albert, a representative will contact you in the following days to confirm your order and delivery date.

My Campaigns
Start a Campaign

DEMO
Manage my orders | Order Details

DEMO
Manage my orders | **Final Order**

PLACE YOUR ORDER

Your informations

First Name *
Demo

Last Name *
Dites-Say-Cheese

Telephone *
123-123-1234

Email *
plondei@superstar-fundraising.com

Delivery Address *
150 St Paul St, St-Albert, ON, Canada

Postal Code *
K0A 3C0

Desired Delivery Date

The delivery delay is 3 to 7 days from today's date.

Comment

DEMO



Insérez ici une description de votre groupe, de votre cause. Qui êtes-vous? Pourquoi amassez-vous des sous? Parlez-nous de vous!

At the bottom of the form, you can view the complete list of products that you will order and the total amount due (money collected, less the amount paid online, plus applicable shipping fees).

Products

Products	Profit per unit	Qty	Total order	Amount collected	Profit
2 - Cheddar Curds 400g \$ 6 sold at \$ 8.75	\$ 2.75	50	\$ 300.00	\$ 437.50	\$ 137.50
3 - Cheddar Cheddar Mild marbled 300g \$ 4.75 sold at \$ 7.50	\$ 2.75	50	\$ 237.50	\$ 375.00	\$ 137.50
4 - Cheddar Cheddar Old color 300g \$ 5.5 sold at \$ 8.25	\$ 2.75	25	\$ 137.50	\$ 206.25	\$ 68.75
5 - Cheddar Cheddar Extra-Old color 300g \$ 5.75 sold at \$ 8.50	\$ 2.75	25	\$ 143.75	\$ 212.50	\$ 68.75
Online		0	\$ 0.00	\$ 0.00	\$ 0.00
Paper		150	\$ 818.75	\$ 1 231.25	\$ 412.50
Grand Total		150	\$ 818.75	\$ 1 231.25	\$ 412.50

The amount due is the total sold in paper. Orders placed online have already been paid to St. Albert cheese and profit will be credited during the transaction. If the credit exceeds the amount due, a check will be sent with your order.

Amount due : **818.75 \$**
 Paid Online : **0.00 \$**
 Shipping Fee : **30.00 \$**
 Amount due : **848.75 \$**

[Cancel](#) **ORDER**